



Monitoring is carried out by the Archaeological Planning team of the Glamorgan Gwent Archaeological Trust, in their recognised role as the Archaeological Advisors to all the Local Planning Authorities in Southeast Wales. All of its work is carried out to the Welsh Archaeological Trusts' Advisors' Code of Practice and GGAT Curatorial's Monitoring Policy. The Advisors have considerable field experience and are available to discuss any aspect of monitoring.

Monitoring will take place at appropriate points in the fieldwork to be determined by mutual consent between the archaeological practitioner and the advisor. It is GGAT Curatorial's policy to monitor all archaeological open area fieldwork on at least one occasion and to monitor excavations by as many visits that are required. Archaeological watching brief fieldwork is not routinely monitored but the process may be reviewed in certain circumstances.

Monitoring will normally consist of at least one site visit by one of the Advisors, who will inspect the on-going work and the exposed archaeological resource. The visit will enable them to review progress, ensure compliance with the specification, or discuss variances to it, and provide local knowledge to the archaeological practitioner. A proforma site visit form will be completed during the visit.

In normal circumstances a report on the monitoring, based on the information on the *proforma* site visit form, will be sent to the Local Planning Authority, inside 48 hours of the visit with copies being sent to the archaeological practitioner. This report will give a short summary of the exposed archaeological resource and recommend any supplementary work or variations from the specifications which should be carried out whilst the archaeological practitioner is still on site. The local authority will be notified of any breaches to the specification, which may invalidate the results of the fieldwork, with the intention that the matter can be resolved prior to the completion of the fieldwork.

**The Glamorgan-Gwent
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